

SHARON STANDING BUILDING COMMITTEE

Meeting Minutes

January 8, 2008

Members: Gordon Gladstone, Deb Benjamin, Rich Slater, Fred Clay, Colleen Tuck, Gina Maniscalco, Rick Rice and Joel Wolk

Members Absent: Bill Croteau, Greg Waugh

Associate Members: Rob Maidman and Steve Lesco

The meeting of the Sharon Standing Building Committee was called to order at 6:30 p.m. in the Conference Room at the Community Center.

1. Administration

Election of Officers

Chairman - Nominations for Gordon were made by Joel Wolk and Colleen Tuck. Gordon Gladstone accepted the nomination. Gordon Gladstone was unanimously elected as Chairman for the year 2008.

Vice Chair - Nominations for Deb Benjamin were made by Gina Maniscalco and Colleen Tuck. Deb Benjamin accepted the nomination. Deb Benjamin was unanimously elected as Vice Chairwoman for the year 2008.

Approval of Minutes

Minutes - December 4, 2007 – Motion to approve as corrected: Wolk/Tuck

Minutes - December 18, 2007 – Motion to approve as corrected: Wolk/Tuck

Future Meetings

January 22, February 5, 19 at the Conference Room - Community Center – at 6:30 p.m.

2. Community Center Update

Chair Gordon Gladstone informed the Committee that Kevin Turley's services were no longer needed and had thanked for all his help. Chair Gladstone stated that Kevin would be available in the future if needed on an hourly basis.

Council on Aging had their open-house on Sunday, January 3, 2008 with 400 to 500 people attending.

Rob Maidman made mention of the fact that two people came and asked re bike racks. George Bailey is working on this matter.

Permanent locks in the fire stairways should be installed during the week of January 22, 2008.

Rich Leonard - BH+A will review the wording on the proposed signage for interior and exterior with Norma Fitzgerald (COA) and Marshall Bradstreet (Recreation) to confirm that this meets their needs for the building.

The Chairman discussed the electrical outlets in the floor in the COA and the building. He explained that he was concerned with the height of the floor outlets in the conference rooms.

The Committee discussed the exterior flood lights and determined that these should be put on a timer so that they do not run all night.

MOTION: To instruct the Architect to have Annese to put floodlights on timer. (Wolk/Rice – unanimous)

There has been some question of marring of the table tops in the COA. This is being looked into.

Pool tables: The pool tables are unstable. Gordon Gladstone and Marshall Bradstreet will be looking at pool tables.

MOTION: To authorize the Chair and Vice Chair to spend up to \$6,000 for two pool tables. (Tuck/Benjamin - unanimous)

The committee discussed the value of the ground cover eaten by deer. The cost of each plant was approximately 75 cents to install. Chair Gladstone to check on ground cover.

The committee asked if the balancing was complete. HVAC testing will take place January 14 thru 18, 2008.

Concern was expressed about the standing water on the EDPM roof in two areas outside the multipurpose/gymnastics room. Rogan has been notified and follow-up with a letter requesting Rockwell to review the condition.

Chairman Gladstone stated that the wooden stair treads pose a safety issue. The consensus of the Committee is to put the adhesive tape down to delineate the edge of the steps.

COA Director Norma Fitzgerald would like to have the PA system to broadcast through the entire building in case of an emergency. Gordon Gladstone will be talking to the phone vendor on this matter.

The Committee discussed the installation of signs in front of handicap parking spaces. This will be looked into.

Invoices and Other Expenses: The following items were approved for payment (Wolk/Tuck, unanimous)

• Kevin Turley	1,450.00
• Ikon	2,548.26
• BH+A	13,351.52
• BH+A	2,877.75
• S & S Worldwide	<u>9,630.26</u>
Total	29,857.79

3. East Elementary Roof

The Chairman stated that a decision on who will receive the final payment has not been determined. The balance on the DF Pray contract is \$250,000.

The members of the committee were polled to go into executive session. The following members voted in the affirmative to enter into Executive Session to discuss Pending Litigation on the Cottage and East Street Elementary Schools: Gordon Gladstone, Deb Benjamin, Rich Slater, Fred Clay, Colleen Tuck, Gina Maniscalco, Rick Rice and Joel Wolk

The Committee adjourned to Executive Session at 7:25 p.m

Respectfully submitted:

Linda Morse – Recording Secretary

Signature of Chair

Date of Acceptance

