

Sharon Standing Building Committee
Meeting Minutes
May 13, 2008

Members Present: Chair Gordon Gladstone, Vice Chair Deb Benjamin,
Bill Croteau, Joel Wolk, Rich Slater, and Colleen Tuck

Members not Present: Fred Clay, Rick Rice and Associate Member Rob Maidman

Associate Members Present: Steve Lesco

The meeting of the Standing Building Committee came to order at 6:45 p.m.

1. **Administration**

Approval of Minutes

MOTION: To approve the meeting minutes of April 15, 2008. (Wolk/Lesco - unanimous)

MOTION: To approve the meeting minutes of May 1, 2008 as amended (Wolk/Lesco - unanimous)

Future Meetings: May 27, 2008 at the Conference Room – Community Center – at 6:30 p.m.

1. **Community Center Update**

Request for additional COA security camera

Chair Gladstone brought up the need for an additional COA security camera to be installed in the COA entryway tied into the desk at the reception area to be installed by Annese Electrical Services, Inc. in the amount of \$3,135.80

MOTION to authorize Chair Gladstone and/or Vice Chair Benjamin to contact Annese Electrical Services, Inc. to install an additional COA security camera at the reception area at the COA entryway in the amount of \$3,135.80 (Wolk/Lesco-unanimous)

Verizon Phone Bill

Chair Gladstone informed the Committee that an outstanding phone bill dated November 28, 2007 in the amount of \$104.88 is due. This is the last bill before the Community Center opened.

MOTION to pay the Verizon invoice in the amount of \$104.88 (Benjamin/Tuck-unanimous)

Tables for the Community Center

Chair Gladstone discussed with the Committee a memo from Rich Slater to WB Mason dated May 13, 2008 in re a new table quote of \$269.00 per table instead of \$286.80 a table. This will result in an overall savings of \$582.20 from the original quote.

MOTION: To authorize Chair Gladstone to purchase two (20) tables at \$269.00 (Slater/Tuck) – unanimous)

Pilot lights:

The pilot lights are continuously lit on the commercial kitchen stove burners 24/7. The Committee suggested leaving the pilot lights on in the COA kitchen and turning off the pilot lights in the ballroom kitchen. Chair Gladstone to discuss option with T. Scarlata and to meet with the kitchen staff in arranging a training session in relighting the pilot lights in the ballroom kitchen.

Invoices:

The Committee reviewed and approved for payment the following invoice: WB MASON for \$253.90 (Wolk/Benjamin-unanimous)

As Built Drawings - Sharon Community Center #2578.01

Copies of the "As Built Drawings" were delivered to the Sharon Standing Building Committee on May 12, 2008 from Roger Laflamme of BH+A. Committee Member, Bill Croteau to review and look over and will discuss with Tom Scarlata.

Executive Session

The members of the Committee were polled to go into Executive Session. The following members voted in the affirmative to enter into Executive Session to discuss Pending Litigation on the Cottage and East Street Elementary Schools: Chair Gordon Gladstone, Vice Chair Deb Benjamin, Bill Croteau, Joel Wolk, Rich Slater and Colleen Tuck.

The Committee adjourned to Executive Session at 7:05 p.m.

MOTION: To adjourn the meeting at 8:30 p.m. (Wolk/Tuck-unanimous)

Respectfully submitted,

Linda Morse – Recording Secretary

Signature of Chair

Date of Acceptance